



Agenda – October 20, 2016
St. Ann School – Library 6:30 – 8:00 p.m.

Objective: The goal of the St. Ann Home & School Association is to support communication and cooperation among parents, teachers and Administration at St. Ann School while coordinating the combined efforts to support school activities and events related to the spiritual and social development of children of St. Ann School and raising funds to support those efforts.

Executive Committee: Lynn Wood (co-chair); Russ Horton (co-chair); Kyle Warner (treasurer); Beth Tomczyk (Communications)

Steering Committee: Audrey Bridges; Rachel Glanville; Kristy Mueller; Jessica Royko; Kara Roisum, Principal

1. Welcome (10 min)

- a. Opening Prayer – KARA
- b. Introductions and welcome
- c. September meeting minutes - APPROVED

2. Updates (20 min)

- a. Exec. Committee Report – Russ Horton/Lynn Wood
 - i. *Lynn and Russ will go thru the bylaws and then all will review*
- b. Treasurer's Report – Kyle Warner
 - i. *Kyle went over the proposed 2016-2017 budget*
 - ii. *Budget Approved with adjustments (SEE ATTACHED)*
- c. Principal/Teachers' Report – Kara Roisum
 - i. *The teachers went to The Milwaukee Catholic Conference. They found this to be very beneficial. Much of the focus was bringing the staff together as a team to meet the needs of all students.*
 - ii. *The First Star assessment was a great tool used to guide instruction*
 - iii. *Exploring possibility of adding a school psychologist to the staff. Taking with individual from Catholic Charities who would be a wonderful asset to our school. Kara is exploring options for adding someone weekly or every other week.*
 - iv. *Building and grounds is working on a security system plan.*
 - v. *The results of the school survey are being put together*
 - vi. *Discussion Re: school enrollment/expansion and impacts of growth*

3. Committee Work (5 min)

- a. Liaison updates
 - i. Bookfair
 1. *Went well, the grandparents really seem to like it and we were able to make a decent profit*
 - ii. Grandparents Day
 1. *Danielle enjoyed chairing this event*
 2. *Suggesting 10 more morning volunteers and 10 more afternoon volunteers*
 - iii. Family enrichment
 1. *The Harvest Dance is tomorrow evening and is in need of volunteers to help set up*
 2. *Rachel & Beth volunteered to help*

VOLUNTEER COMMITTEES

School/Community Enrichment

Bike Rodeo - Lynn
Bookfair - Beth
Classroom Parents - Jess
Communication Coordinators - Jess
Grandparents/Special Persons Day - Russ
Family Enrichment/Social - Beth
Family Mentors - Lynn
H&S Steering Committee - None
Hospitality - Kristy
Lunch/Recess Committee - None
Parish/Community Connections (Festival – Kids' Games & Youth-a-Palooza) - Audrey
Spiritual Committee - Rachel

Fundraising Committees

Adult-Only Fundraiser - Kyle
Funding Development Joint Committee - Kristy
Fundraising Special Ops - Russ
Scrip - Kyle
Spaghetti Dinner - Audrey
St. Ann's Boutique - Lynn
Trash-to-Treasure – Kristin/Jim

- b.** Schedule chairperson training/briefing session
 - i.* We will hold a chairperson training on November 15th @6:30 in the library classroom and the 17th @5:30. This is available to all chairpersons and is estimated to last 30-45 minutes. The information that will be covered is role of the chair; budgets; timelines, training, reimbursements, etc.

4. Special Focus: Budget/fundraising (15 min)

- a.** Review/pass 2016/17 budget
- b.** Fundraising inventory - for funding development committee
- c.** Culver's Night 10/25/2016
- d.** Ultrazone at school on 10/27/2016

5. Wrap up (5 min)

- a.** New Business/burning issues
 - i.* Star Testing. Teachers will go over the diagnostic report at conferences.
 - ii.* There will be testing in the fall, winter, spring and late spring
- b.** Recap timeline & assignments
 - i.* Steering committee meeting minutes to be circulated by communications secretary (Beth) to steering committee for review and then posted on the website prior to the next meeting.

Future Meetings: 11/17/2016; 12/15/2016*; 1/26/2017, 2/23/2017; 3/23/2017; 4/27/2017; 5/25/2017* (*Meeting/socials)

