



St. Ann School Volunteer Philosophy & Point System

Thank you for your commitment to and support of St. Ann School!

Family engagement is one of the cornerstones of the St. Ann School experience. Through the contributions of time, talent and treasures, families add richness to students' academic life. The Home & School Association seeks to foster family engagement by identifying a variety of volunteer opportunities for supporting the academic, social and spiritual aspects of our children's educational experience. It is our goal to support family engagement by identifying volunteer opportunities that leverage the vast array of skills, expertise and interests of families while fitting into the realities of school and non-school obligations.

A rich variety of volunteer opportunities that focus on student enrichment, school/classroom enrichment, family/community enrichment and fundraising are available. A full description of those opportunities is included in this packet.

Each family is asked to commit to earning 8 volunteer points through the course of the year (Sept. - Aug.). Each volunteer opportunity has been assigned a point value. **Eight (8) volunteer points will come from work done on pre-determined Home & School committees** (see committee list, descriptions and point values below). **In addition, each family is asked to sign up for two (2) lunch/recess duties** through the course of the year. Finally, each family is asked to volunteer in some capacity for one of the two major fundraising events – Spaghetti Dinner or the adult-only fundraiser or Grandparents/Special Persons Day.

Buy-out of volunteer points can be done at a rate of \$25/point and can be done in total or in part. Extra points earned (above 8) do not get carried over to the next year - but DO earn you extra kudos AND more valuable time invested in your kids' educational experience!

Note: *Special requests for volunteer work that supports the St. Ann School community in one of the areas identified above can be submitted for approval and point assessment to the Home & School Executive Committee. Regardless of how the eight (8) committee points are earned, however, all families are asked to fulfill the two (2) lunch duties and assist with "day-of" activities for at least one of the three major events – Spaghetti Dinner, Adult Fundraiser, Grandparent/Special Persons Day.*

Sign Up Information

- **Volunteer sign up can be done** by logging into www.signupgenius.com. When you are on the homepage, click the "**find a sign up**" button in the green menu bar at the top of the page. Enter hands@stanns.com and then "**search.**" You will see a list of all of the volunteer opportunities that are available. Select the committees you are interested in to see descriptions or sign up. If you have not already created an account in SignUp Genius, you will be asked to do so. This will allow you to better manage your sign ups in the future (i.e. you will get reminders of sign ups or be notified of any changes to the sign up).
- **Dues payments (\$35/family)** and **point buy-out (if you choose a buy-out option)** can be paid at the **Aug. 2017 Back-to-School Night/Ice Cream Social**.

If you have any questions or need any additional information, please feel free to contact Home & School Committee Co-Chairs, Lynn Wood at lwood@wcqpr.com or 608-575-6547 or Russ Horton russ@uwalumni.com.

THANKS!

Sign up checklist:

- Lunch/recess duty** - 2 dates per family
- "Day-of" Volunteer Pool** – Select a fundraising or enrichment event for which you will provide "day-of"– or pre-event - assistance (Spaghetti Dinner, Adult Fundraiser, Grandparents Day). If you serve on one of these committees, you do not need to sign up for 'day-of' assistance.
- Committee placement** - A minimum of eight (8) points in committee placements. See "quick reference" of available committees and positions below.

PRELIMINARY HOME & SCHOOL ASSOCIATION COMMITTEE LIST

COMMITTEE	POSITION	#OF POSITIONS	POINTS	TIMEFRAME/NOTES 2017/2018
Adult Fundraiser	Chair	1	8	May 4, 2018
	Committee	4	6	
Advent Concert Reception	Committee	2	2	Dec. 19, 2017
Back-to-School Night Ice Cream Social	Committee	2	2	Aug. 31, 2017
Bike Rodeo	Chair	1	6	May 12, 2018
	Committee	3	4	
Book Fair	Chair	2	6	Oct. 5-8, 2017
	Committee	8	4	
Boutique Sales	Committee	2	4	Monthly
Catholic Schools Week Reception	Committee	2	2	Feb. 2, 2018
Classroom Parents	Committee	2	4	Varies (Christmas, Valentine's Day, end of year) and May 11, 2018 (assist with Spiritual Spa Day)
Communications Coordinator	Committee	1	4	Monthly
Family Enrichment/ Social Committee	Chair	2	7	Oct 20, 2017; Jan. 26, 2018; April 20, 2018
	Committee	6	4	
Family Mentors	Committee	6	3	Varies
Family Picnic/Mass	Chair	2	6	June 2, 2018
	Committee	2	4	
Family Spiritual Committee	Chair	1	6	Mar. 2, 2018
	Committee	3	4	
First-Day of School Social	Committee	2	2	Sept. 5, 2017
Funding Development Joint Committee (School/Parish)	Chair	1	7	Varies
	Committee	3	4	
Fundraising Special Opportunities	Chair	1	6	Varies
	Committee	2	4	
Grandparents/Special Persons Day	Chair	1	6	Oct. 6, 2017
	Committee	6	4	
Home & School Association Steering Committee	Chair	1	8	Monthly – Sept. 28; Oct. 26; Nov. 16; Jan. 25; Feb. 15; Mar 22; April 19; May 24
	Vice-Chair	1	7	
	Treasurer	1	7	
	Secretary	1	7	
	Committee	6	6	
Just Coffee Sales	Committee	1	3	Monthly
Logo wear Sales	Committee	1	5	Monthly
Lunch/Recess Committee	Committee	6	8	Monthly
Parish Festival - Games	Committee	2	4	Sept. 16-17, 2017
Scrip Gift Card Sales	Chair	1	8	Monthly
	Mass Sales	3	5	
	Committee	2	4	
Spaghetti Dinner	Chair	2	8	Feb. 2, 2018
	Fundraising Sub-Chair	1	7	
	Dinner Sub-Chair	1	7	
	Committee	8	6	
Syttende Mai Parade	Committee	2	3	May 19, 2018
Teacher Appreciation Committee	Committee	3	5	Dec. 2017 and May 7-11, 2018
Teacher Conference Committee	Chair	1	4	Oct. 24-25, 2017; Feb. 20-21, 2018
	Committee	3	3	
Trash-to-Treasure	Chair	1	6	Monthly
	Committee	1	4	